



POSITION DESCRIPTION
PRE-ACADEMY CENTRE COACH
(CASUAL)



Position Information

Position: Pre-Academy Centre (PAC) Coach

Reports to:

Football Pathways Manager

Direct Reports:

Nil

Key relationships – Internal:

GM – Football, Academy – Head of Coaching, other PAC coaching staff

Key Relationships – External:

PAC participants and venue managers.

Location:

Various PAC Metro and Regional Masterclass venues

Financial Accountability:

Nil

Travel Requirements:

Travel to meet demands of the role will be a regular occurrence

Delegated Authority:

The PAC Coach will be provided with appropriate authority to conduct this role

Purpose and Overview

The PAC coaching role is critical to the success of the MVFC football department. The role will be responsible for the delivery of industry leading coaching across all PACs, Selection Days and Regional Masterclass Camps. Working closely with the Football Pathways Manger, the PAC Coach will have input into the annual delivery of PAC coaching and recruitment in line with the Club’s philosophy of developing youth players.

Responsibilities may fall to individuals or be shared amongst a team, depending on individual program requirements.

To achieve this, the PAC Coach must provide high quality football coaching and actively deliver the Club’s outcomes by:

- Embodying the club’s values.
- Committing to a culture of continuous improvement and professional development.

Victory Values

Victory is an organisation with strong values and with ‘family’ at the core of what we do. Demonstrating the following core values is critical to successfully enacting this role at MVFC:

- Inclusive
- Bold
- Ambitious
- Inspiring
- Respectful



Position Responsibilities	
Responsibility	Deliverables
Coaching Delivery	<ul style="list-style-type: none"> • Assist with PAC set up, pack down, cleaning of equipment and other logistical tasks as required. • Deliver PAC sessions, Selection Days and Regional Masterclass Camps. • Lead the delivery of the PAC curriculum as either a head coach or assistant coach as required. • Ensure delivery is in line with the PAC coaching curriculum and methodology. • Assist in the retention and re-selection of young player transitioning from the Pre-Academy to the Academy as well as from age to age within the Pre-Academy. • Assist Academy coaches and staff as required.
Planning & Organisation	<ul style="list-style-type: none"> • Contribute to the planning and evolution of the PAC coaching curriculum and methodology for all ages of the PAC. • Ensure sessions are recorded on a session planner tool and submitted to the Football Pathway Manager. • Ensure delivery of all PAC coaches' sessions are professional, in line with the values and expectations of the Club. • Record PAC attendance. • Transport PAC equipment and branding as required. <p>When operating in a leading capacity:</p> <ul style="list-style-type: none"> • Planning and communicating the PAC coaching roster. • Liaise with facility hosts as directed by the Football Pathways Manager. • Manage the day to day running of the PAC including venue set up, participant welcome and registration. • Complete incident reports and facility queries, submitting these to the Football Pathways Manager. • Ensure all equipment is transported, maintained and stored appropriately on an ongoing basis.
Feedback & Administration	<ul style="list-style-type: none"> • Complete session reflections and submit to the Football Pathways Manager. • Provide individual reviews and feedback forms at the conclusion of each phase of the PAC, via the PAC player phase report card. • Provide feedback regarding trialist PAC players. • Complete administrative duties set by the Football Pathways Manager.



Key Selection Criteria

Qualifications

Successful candidates must hold, or confirm their ability to attain the following qualifications prior to employment:

- Football Australia C License or equivalent
- Provide First Aid certification
- Valid Working with Children Check
- Current driver's licence

Desirable qualifications also include:

- Tertiary qualification: Sport Management or Coaching Degree
- Football Australia B License or equivalent

Experience

- Strategy planning and delivery.
- Coaching youth players within a professional Club environment.
- Working with young players and understanding pedagogy.
- Ability to work independently within the framework set by the Head of Department.
- Demonstrated leadership skills and people management.
- Proven experience of working within an integrated football environment.
- Contemporary understanding of the Australian football landscape.

Skills

- Understanding of communication and administration platforms.
- Demonstrate a high level of emotional and intellectual intelligence, resilience and tenacity.
- Naturally engaging and authentic leadership style.
- Ability to make pragmatic decisions.
- High level of competence to devise and implement successful programs.
- Exceptional administrative and organisational skills.
- High level of verbal and IT based communication skills.
- Fluency in English.

Compliance

- Successful candidates are required to comply with relevant Melbourne Victory policies, procedures and guidelines.